



BOARD OF COMMISSIONERS' MINUTES

Tuesday, August 21, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:03 AM on August 21, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; and Executive Assistant, Natalie Bird.

Representatives from the news media included Carol Terracina.

County personnel present included Bob Jacobs, Julia Sprinkle, Lee Sheaffer, Tom Martin, Chuck Witmer, and Rob Harrington.

Guests present included Jacob Buery, Mark Keller, Matt Caldana, Matthew Shope, George Witherite, and Molly Kunkle

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, August 14, 2018 Board of Commissioners' meeting.

V. EMERGENCY RESPONDER SCHOLARSHIP AWARD

- A. To encourage volunteers for emergency responder volunteers, Centre County Commissioners worked with Centre Foundation to set up a \$15,000 scholarship fund for new and recent volunteers. Mark Keller of the Centre County Public Safety Training Facility and Molly Kunkle of Centre Foundation reported eight scholarships were awarded. Joining the Board were scholarship recipients Matthew Shope of Milesburg and Matt Caldana of Millheim. Commissioner Dershem thanked them both for their service and expressed his excitement to see their progress. Commissioner Pipe also thanked them for their service and keeping everyone safe.

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, AUGUST 21, 2018

PAGE 2

VI. CHECK RUN

Commissioner Higgins reported the check of the week was to West Penn Power in the amount of \$6,833.56. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$869,673.03 dated August 16, 2018.

VII. INVITATION FOR BIDS

- A. Capital Projects – Chuck Witmer and Lee Sheaffer were present to open the two bids received in response to the IFB – Sheriff's Office Roof Replacement. This project is for the replacement of an approximately 8,000 square foot roof on the Sheriff's Office, the former Centre County Prison. The following bids were received by the deadline of August 17 at 4:00 PM – Dept. 971.

Contractor	Bid
R. H. Marcon, Inc.	\$204,165
David M. Maines Associates, Inc.	\$188,715

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table IFB – Sheriff's Office Roof Replacement until August 28 for review.

- B. Capital Projects – Jacob Buery of Weber Murphy Fox joined the Board to present their recommendation for the contract award for the IFB – Courthouse Administration Office Suite Renovation. After review, Weber Murphy Fox recommends John Spearly Construction, Inc. for General Construction and Miller Electric, LTD. for Electrical Construction. Construction is slated to begin in September and conclude in late November – Dept. 971.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve entering into contract negotiations.

VIII. ADMINISTRATOR'S REPORT

Margaret Gray reported that every four years the Board of Commissioners is to set the salary schedules for elected officials in the County. On Tuesday, September 4, a public hearing will be held at 5:30 PM in Room 146 of the Willowbank Building to talk about the schedules for review, which will later be followed by an ordinance.

Commissioner Pipe added that in 2014 the County compiled a report of third and fourth class counties and the salaries of their elected officials. He asked that Human Resources provide an updated report for the public hearing.

IX. ORDINANCE

Ordinance 3 of 2018 – Tom Martin presented the proposed ordinance authorizing and directing issuance of General Obligation Debt, as permitted by and pursuant to the Local Government Unit Debt Act, 53 PA.C.S. §8001 ET SEQ., as amended, comprised of General Obligation Note, Series of 2018 in the maximum aggregate principal amount of \$7,500,000. Tom noted that these funds would be used for capital projects, primarily the energy savings project - Dept. 113.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to ADOPT Ordinance 3 of 2018.

X. CONTRACTS

- A. Human Resources – Contract with Power DMS, Inc. to provide software for the management of policies and online training. The contract total is \$21,700 for the period of August 28, 2018 through August 27, 2019 – Dept. 114.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table to contract with Power DMS, Inc. until August 28.

- B. MIS/RBA – Rob Harrington reviewed the contract renewal with Sage Technology Solutions to provide software and hardware support for the Shoretel system. The contract total is \$13,051 for the period of August 3, 2018 to August 2, 2019 – Dept. 142

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Sage Technology Solutions to next week's Consent Agenda.

- C. Planning – Bob Jacobs reviewed the following Memorandums of Understanding:
- i. Memorandum of understanding (MOU) for the final land development plan – Silcotek Manufacturing Facility Expansion; CCPCDO File No. 128-18. This proposal constitutes a final plan submission showing the proposed expansion of Silcotek's existing manufacturing facility consisting of a building footprint of 29,510 square feet and corresponding infrastructure to service the proposed land development activity, which is a continued use of their surface coating technologies for stainless steel, steel, alloys, glass and other materials. Located at the intersection of Penntech Drive (T-520) and Benner Pike (State Route 150) in the Benner Commerce Park in Benner Township – Dept. 151.
 - ii. Memorandum of understanding (MOU) for the final land development plan – Deerhaven Phase 2A; CCPCDO File No. 130-18. This proposal represents the next phase of the Deerhaven Subdivision, showing an additional eight (8) residential lots with corresponding infrastructure comprising a total of 4.173 acres. This subdivision is located along the northern boundary of Zion Back

Road (T-461) and the eastern boundary of Trophy Way (T-371) serving the existing Deerhaven Subdivision, approximately one-mile east of the Zion Back Road intersection with State Route 64 in Walker Township – Dept. 151.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the MOUs for Silcotek and Deerhaven to next week's Consent Agenda.

D. Human Services

i. Adult Services – Margaret Gray reviewed the following items:

1. Contract with Housing Transitions, Inc. to provide emergency shelter services through their Centre House program. The contract total is \$73,640, which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
2. Addendum with Centre Helps to revise the contract total from \$87,284 to \$52,284, which is State funded, to reflect a six-month contract from January 1, 2018 through June 30, 2018 – Dept. 501.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the addendum with Centre Helps and the contract with Housing Transitions, Inc. to next week's Consent Agenda.

ii. Children and Youth – Julia Sprinkle reviewed the following contract renewals:

1. Contract renewal with Devereux Foundation to provide foster care/residential services for dependent/delinquent youth. The contract total is \$5,281, which is funded as follows: State \$3,169 and County \$2,112 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
2. Contract renewal with Affinity Forensic Services LLC to provide foster care services for dependent/delinquent youth. The contract total is \$41,447, which is funded as follows: State \$33,158 and County \$8,289 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
3. Contract renewal with KidsPeace National Centers, Inc. to provide residential/foster care services for dependent/delinquent youth. The contract total is \$1,616, which is funded as follows: State \$1,293 and County \$323 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

4. Contract renewal with YMCA of Centre County – State College to provide childcare services. The contract total is \$10,000, which is funded as follows: State \$8,000 and County \$2,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add contract renewals 1-4 to next week's Consent Agenda.

- E. Commissioners – Margaret reviewed the contract with Allied Mechanical and Electrical, Inc. for Electrical Construction as a result of the IFB – Equipment Storage Building. The contract total is \$69,640 for the period of signing of the Notice to Proceed (August 21) to February 26, 2019 – Dept. 971.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the contract with Allied Mechanical and Electrical, Inc.

XI. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve this week's Consent Agenda.

- A. Criminal Justice Planning – Contract renewal with Treatment Research Institute for the DUI Risk and Needs Triage (RANT) software. The DUI RANT assessment will be performed on all individuals being considered for the DUI court program. The contract total is \$1,100 for the period of May 12, 2018 through May 31, 2019 – Dept. 303.

- B. Emergency Communications

Resolution 13 of 2018 – Supporting a joint grant application with the counties of Bedford, Blair, Cambria, Fulton, Huntingdon, and Somerset to the Pennsylvania Emergency Management Agency (PEMA) seeking \$4,968,843.01. Centre County will be allocated \$1,516,002.05 to be used for required 9-1-1 call handling services – Dept. 354.

- C. Probation – Submission of the financial statement of funds expended for improved adult probation services (Grant in Aid and Supervision Funds) during the period of July 1, 2017 through June 30, 2018 to the Pennsylvania Board of Probation and Parole – Dept. 301.

D. Human Services

- i. Adult Services – Submission of a grant application to the Pennsylvania Housing Finance Agency (PHFA) for the Home4Good program. PHFA and the Federal Home Loan Bank of Pittsburgh fund this grant for the creation of the proposed reentry case management program. The program total is \$60,000 which is State funded as follows: PHFA \$40,000 and Human Service Block Grant \$20,000 – Dept. 501.
- ii. Children & Youth Services
 1. Contract renewal with Concern to provide foster care/residential services for dependent/delinquent youth. The contract total is \$23,250, which is funded as follows: State \$18,600 and County \$4,650 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 2. Contract with Child to Family Connections to provide foster care services for dependent/delinquent youth. The contract total is \$200, which is funded as follows: State \$160 and County \$40 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 3. Contract with the YMCA of Centre County – Penns Valley to provide child care services. The contract total is \$400, which is funded as follows: State \$320 and County \$80 for the period of June 1, 2018 through June 30, 2018 – Dept. 511.
 4. Contract renewal with the YMCA of Centre County – Penns Valley to provide child care services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
 5. Contract renewal with the YMCA of Centre County – Bellefonte to provide childcare services. The contract total is \$2,000, which is funded as follows: State \$1,600 and County \$400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
 6. Contract with Peggy Nadenichek, M. Ed. to provide counseling services. The contract total is \$360, which is funded as follows: State \$288 and County \$72 for the period of May 1, 2018 through June 30, 2018 – Dept. 511.
 7. Contract renewal with Peggy Nadenichek, M. Ed. to provide counseling services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

8. Contract renewal with A Mindful Village to provide counseling services. The Contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
9. Contract renewal with Wardell and Associates, Inc. to provide independent living, reunification, family service aid, and in home services for dependent/delinquent youth. The contract total is \$2,440,092, which is funded as follows: Federal \$325,575; State \$1,699,472; and County \$415,045 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
10. Contract renewal with Centre County Women's Resource Center to provide CAPP (violence and abuse program) services. The contract total is \$4,900, which is funded as follows: State \$3,920 and County \$980 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

iii. MH/ID/EI – D&A

1. Contract renewal with Roxbury Treatment Center to provide drug and alcohol services including non-hospital detoxification, non-hospital inpatient rehabilitation, and non-hospital inpatient rehabilitation co-occurring. The contract total is estimated at \$5,000 which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
2. Contract renewal with Gaudenzia of Erie, Inc. to provide drug and alcohol services that include non-hospital detoxification, non-hospital rehabilitation, and halfway house services. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
3. Contract renewal with Community Services Group to provide mental health services that include facility based and community based psychiatric rehabilitation, community residential rehabilitation, and outpatient (psychiatric evaluation, tele-psychiatric services, individual and group psychotherapy). The contract total is \$496,759, which is funded as follows: State \$473,858 and County \$22,901 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
4. Contract renewal with Epic Health Services for the provision of shift nursing and family aide services for intellectual disability. The contract total is \$3,500, which is funded as follows: State \$3,339 and County \$161 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

5. Contract renewal with Penn State Psychological Clinic to provide mental health services including outpatient (psychiatric evaluation/medication review, individual psychotherapy, and psychological testing) and community services (in-school and Centre County Correctional Facility). The contract total is \$27,500, which is funded as follows: State \$26,232 and County \$1,268 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

XII. DISCUSSION ITEMS

XIII. RECOGNITION

XIV. C-NET REQUESTS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve sponsorship for the taping of the Joint Town Hall Meeting with Bellefonte Borough to be held on Monday, September 10 at 7:00 PM in the Courthouse Annex.

XV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported there are 107,687 registered voters in Centre County. The precinct of the week was Bellefonte West #5 with 1,092 registered voters. In the May Primary, they had 258 ballots cast for a 23.63% voter turnout.

B. Announcements

XVI. EXECUTIVE SESSION REPORT

XVII. PUBLIC MEETING SCHEDULE

Tuesday, August 21, 2018

BOC Meeting – 10:00 AM - Room 146WB

Employee Benefit Trust – 11:00 AM – Room 146WB

Thursday, August 23, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, August 28, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, August 30, 2018

Finance Committee Meeting – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Board of Elections – 10:30 AM - Room 146WB

Retirement Board – 11:00 AM - Room 146WB

Tuesday, September 4, 2018
BOC Meeting – 10:00 AM - Room 146WB

Thursday, September 6, 2018
BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED
CBICC State of the County – Nittany Lion Inn

XVIII. BID / PROPOSAL SCHEDULE

Tuesday, August 21, 2018
Bid Opening: IFB – Sheriff's Office Roof Replacement

Friday, August 24, 2018
Responses Due: RFQ – Professional Auditing Services

Tuesday, August 28, 2018
Responses Opening: RFQ – Professional Auditing Services

XIX. ELECTION ANNOUNCEMENTS

Tuesday, October 9, 2018
Last day to REGISTER before the November election.

Tuesday, October 30, 2018
Last day apply for a civilian absentee ballot.

Friday, November 2, 2018
Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, November 6, 2018
GENERAL ELECTION

XX. QUESTIONS FROM THE PRESS

XXI. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adjourn the meeting at 10:36 AM.

ATTEST:

Margaret N. Gray
Administrator